

# 官塘雅麗斯英文幼稚園

## 2019-2020 年度幼兒入學申請須知

### 一、收生程序

- 有關本校之報名手續，包括索取及遞交報名表方法，歡迎到校查詢或瀏覽網頁：<http://www.stagnesk.edu.hk/ContactUs.html>
- 本校於 10 月下旬會個別通知已遞交入學申請表格之家長安排約見新生，約見安排會於 11 月上旬進行。
- 校方會在接見兒童及家長後約兩星期內寄出兒童取錄結果通知書。家長如逾期未獲通知，可致電本校查詢。
- 已獲取錄之學生家長須於指定日期內繳交註冊費；而候補生將獲編入輪候冊名單；於統一註冊日後，如學校仍有學位，本校將收取候補生，並通知候補生家長辦理註冊手續。
- 校方會在每年 8 月舉行新生家長會，闡釋入學安排；倘日後有放棄學位者，校方會安排學位予候補生。
- 按機構行政指引，所有未被取錄之學童報名表將儲存一年後銷毀，期間家長倘有查詢，可直接與校方聯絡。

### 二、新生面見安排

- 為減低幼兒對陌生環境的抗拒，請安排一位成人陪同幼兒進行面見。
- 面見以廣東話或英語形式，透過幼兒遊戲活動及家長面談進行。

### 三、考慮取錄因素及準則

基於學位有限，以下僅為考慮因素，並非所有符合優先考慮的申請人均會獲取錄，取錄權由校方決定。

- 兒童年齡於 8 月 1 日(幼兒班)需足齡 2 歲 8 個月；
- 按學校每學年班級人數取錄；
- 家長認同學校的使命與教育目標；
- 兒童面見時的表現；
- 有兄弟為本校現讀學生，方便家長接送；
- 有兄弟為本校畢業生(修畢高班課程)；
- 有社會性及照顧需要；
- 居住於油塘/藍田/觀塘區，就近入學。

### 四、2019/20 取錄手續

- 2019/20 註冊費為港幣 \$900，已註冊之兒童於新學年入讀本校，已繳之註冊費將於 2019 年 9 月份退回。
- 若家長於註冊後決定為子女轉校，請以書面通知本校。本校會退回相關註冊證，但註冊費將不獲退還。在取回註冊證後，本校亦不會再為該兒童保留學位。

### 2019-20 年度收生安排

	事項	日期	備註
1	派發報名表(不設限額收取入學申請表)	2018 年 1 月 1 日	可到本校索取或從網站下載 <a href="http://www.stagnesk.edu.hk/ContactUs.html">http://www.stagnesk.edu.hk/ContactUs.html</a>
2	首輪接受報名 (親身遞交或郵寄，信封請註明【入學申請】，請留意在信封上貼上足額郵票，若郵資不足的郵件，一律會由香港郵政處理)	2018 年 1 月 1 日起	請提供以下資料申請報名： 1.填妥之申請表； 2.兒童出生證明書副本一張； 3.兒童證件相二張； 4.回郵信封二個(已貼上 \$1.7 郵資及寫上回郵地址)； 5.報名費 \$40(約見時繳交)
3	家長自行申請 「幼稚園入學註冊證」	2018 年 9 月至 11 月	「幼稚園入學註冊證」申請資料及表格可在教育局網頁查閱及下載，或到各區民政事務處、郵政局、教育局區域教育服務處索取。
4	首輪截止接受報名	K 班(3-6 歲): 2018 年 10 月 31 日	如閣下未能於截止日期前完成報名，將被列入後補名單。
5	發信通知約見安排	K 班(3-6 歲): 2018 年 10 月下旬	K1 班兒童年齡於 2019 年 9 月 1 日足 2 歲 8 個月才獲安排見。
6	進行面試	K 班(3-6 歲): 2018 年 11 月上旬	插班生將會安排個別面試。 (全年接受報名)
7	發信通知申請結果及註冊日期	K 班(3-6 歲): 2018 年 12 月 21 日前	校方將以書面個別通知家長。
8	辦理註冊手續 (繳交之註冊費款項將於 2019 年 9 月份退回，倘中途放棄學位者，已繳付之註冊費恕不退還)	K 班(3-6 歲): 2019 年 1 月 10-12 日	註冊時請提交以下文件： 1.「幼稚園入學註冊證」正本 2.註冊費 900 元正

\*家長可前往教育局網頁參閱有關 2019/20 學年幼稚園幼兒班(K1)收生安排

<https://www.edb.gov.hk/mobile/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index.html>

**Kwun Tong St. Agnes English Kindergarten**  
**Admission Information of 2019-20 School Year**

**A. Application procedures**

1. Parents can obtain application form of our school in person or through our website <http://www.stagneskg.edu.hk/ContactUs.html>
2. The interview schedule will be sent to all eligible applicants by post in Late October 2018. Interviews will be conducted in Mid November 2018.
3. The results of interview will be sent to parents by post 2 weeks after the interview. In case of no reply, parents can contact our school for enquiry.
4. For successful applicants, parents need to complete the registration procedures for their child from 10 January to 12 January 2019 (Centralised Registration Dates) by submitting the original of the “2019/20 Registration Certificate for Kindergarten Admission” to our school and paying the registration fee. Applicants on the waiting list will be admitted if there is vacancy after centralised registration dates. Parents will be asked to go through the formalities for registration.
5. Our school will conduct a Parent Workshop in August so as to explain the arrangement of admission. Applicants on waiting list will be notified if there is any availability after the centralized registration dates.
6. According to administrative guidelines, the application forms and details of unsuccessful applicants will be destroyed after one year.

**B. Interview arrangement**

1. Parents are required to accompany their child on the interview in order to ease the child's anxiety of facing a new environment.
2. Interview will be conducted in Cantonese or English.

**C. Admission criteria and factors for consideration**

As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place. Final decision regarding admission of applicants will be taken by our school.

1. The child should be at least 2 years and 8 months old when he/she is admitted in August 2018.
2. The applicant will be given school places in accordance to the quota of our school
3. The alignment of the parents’ views on our school mission and values.
4. The applicant’s interview performance.
5. The applicant’s sibling(s) are currently studying in our school.
6. The applicant’s sibling(s) is our school’s graduated alumni.
7. The applicant who requires extra care.
8. The applicant is living in Yau Tong/ Lam Tin/ Kwun Tong.

**D. Registration arrangement**

1. The registration fee for 2019/20 is HK\$900. For those admitted children, the registration fee will be refunded in September 2019.
2. If parents decide to change school after registration, please notify us in writing. We will return the “2019/20 Registration Certificate for Kindergarten Admission”, but normally, the registration fee paid to our school will not be refunded. Upon getting back the “2019/20 Registration Certificate for Kindergarten Admission”, our school will no longer reserve the place for the applicant.

## 2019/20 Admission Schedule

	<b>Schedule</b>	<b>Date</b>	<b>Notes</b>
1	Distribution of Application Forms	From 1 January 2018	Parents can obtain the application forms from our kindergarten in person or download from <a href="http://www.stagneskg.edu.hk/ContactUs.html">http://www.stagneskg.edu.hk/ContactUs.html</a>
2	First-round Application Form Return (In person or by post) (Please ensure the full fare is paid by post and state “ <b>Application Form</b> ” on the envelope.)	1 January 2018 onwards	Please submit the completed application form together with the following documents: 1. Completed application form 2. A copy of Birth Certificate of the applicant 3. Two recent photos of the applicant 4. 2 stamped envelopes with \$1.7 stamp fee and return address 5. Application fee HK\$40
3	Parents are required to submit an application for the “2017/18 Registration Certificate for Kindergarten Admission” to EDB	September 2018 to November 2018	The “2019/20 Registration Certificate for Kindergarten Admission” application form can be found and downloaded on the website of EDB. The application form can be obtained in Home Affairs Department, Post Office, or EDB Regional Education Office
4	First-round Application Deadline	K1-K3 class: 31 October 2018	For those complete the application procedure after application deadline will be placed on waiting list.
5	Interview Confirmation	K1-K3 class: Late October 2018 to Early November 2018	To be eligible for interview (K1 class), the child must reach the age of 2 years 8 months when he/she is admitted to K1 class in September 2018.
6	Interview	K1-K3 class: Early November 2018	Individual interview will be scheduled for transfer students. (The application opens all year round)
7	Notification of interview result and registration date for school year 2017/18	K1-K3 class : Before 21 December 2018	The school will inform individual applicant in written by post.
8	Registration of successful applicants	K1-K3class: 10-12 January 2019	Please register in person together with the following: 1. 2019/20 Registration Certificate for Kindergarten Admission (original copy) 2. Registration fee HK\$ 900

**Information of Admission can be obtained from EDB website:**

\*Admission Arrangements for K1 Places in Kindergartens for the 2019/20 School Year

<https://www.edb.gov.hk/mobile/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index.html>